



Wallace Gallery Morrinsville
167 Thames Street
PO Box 354, Morrinsville
Waikato 3340, New Zealand
Tel: +64 (0)7 889 7791 Fax: +64 (0)7 889 7793
Email: info@morrinsvillegallery.org.nz
www.morrinsvillegallery.org.nz

Information for Artists' Proposals

Wallace Gallery Morrinsville is an exciting new Arts venue which opened in Morrinsville centre on October 16th 2010. The building known as The Old Post Office has been renovated to develop a facility of National repute and local pride which will house a permanent exhibition of works from the James Wallace Arts Trust Collection. There are two other exhibition spaces in this large building on Morrinsville's main street: a 125m² Gallery (the Main Gallery) which has the shop area to one side, and a 52m² space dedicated to Community exhibitions and local groups from the Matamata-Piako District (the Matamata-Piako District Community Gallery).

Wallace Gallery Morrinsville invites arts practitioners – including makers, curators, musicians and writers – to submit profiles which outline their current practice and projects and to put forward proposals for future exhibitions/performances.

General Information about Wallace Gallery Morrinsville

- WGM is open Tuesday - Sunday 10am – 4pm
- All Galleries are fully alarmed and monitored after hours.
- Your artwork will be hung by the team from WGM unless you would prefer to install it yourself

Exhibitions run for four weeks in the Main Gallery and two weeks in the Community Gallery (although artists exhibiting in this space can apply for a “double booking” of four weeks, if appropriate), with a combined Artists Opening Preview held on the first Wednesday of each exhibition.

There is a nominal Gallery Hire Fee (see the Frequently Asked Questions sheet) and 35% commission (+GST, which is gross commission of 40%) on all sales will go to Wallace Gallery Morrinsville. For up to 30 days after an exhibition at WGM has finished, the 35% commission policy still applies to any sales or commissions received directly as a result of the exhibition.

Arts Practitioner Profiles and Project Information:

Arts Practitioner Profile documents can be supplied to **Wallace Gallery Morrinsville** at any time and should:

- ✓ Tell us who you are, what you do or what you make and any ideas you may have for exhibiting/performing in the future.
- ✓ Include your current contact details (postal address, email, phone, website/blog).

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- ✓ Contain images and copies or excerpts from your most recent exhibitions/performances, recitals, projects, reviews and publications.
- ✓ Contain a concise Resume/CV and/or Biography.

All details sent through to **Wallace Gallery Morrinsville** will be kept on file and considered for future exhibition projects.

Formal Exhibition Proposals:

Wallace Gallery Morrinsville is interested in receiving Proposals from:

Arts practitioners, for exhibitions/performances in the **Wallace Gallery Morrinsville** whether it is for a solo show or a group exhibition/performance. Please indicate whether your work is for sale (a mandatory Gallery Commission of 35% + GST will be taken from the sale price of any works sold)

All proposals for exhibitions or performances to be held at **Wallace Gallery Morrinsville** must be made in writing.

The Proposal

Visual Arts Proposals should contain:

- A brief explanation of your work or performance;
- A rationale for the exhibition or performance
- A concise, clear description, measurements and images of the works to be, or likely to be, exhibited;
- A concise, clear description of the anticipated installation and its appearance including number of works, size and type of installation envisaged;
- An indication of when the work would be available for installation;
- A brief relevant CV of the curator/s or maker/s involved;
- A budget outlining any costs associated with the project identifying any items that the proposer may wish to discuss/obtain assistance with from the Gallery;
- Full contact details of the proposer (postal and email addresses, telephone numbers, website/blog);
- Copies or selected excerpts from the proposers most recent exhibitions, projects, reviews, interviews and publications;

Musicians/Performance Artists Proposals should contain:

- Approximately two-three paragraphs explaining your proposed concept;
- A rationale for the recital/performance including a brief statement;

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- A concise, clear description, measurements, recordings (sound and visual) if available of the piece to be, or likely to be, performed;
- A concise, clear description of the special concerns for the performance and its appearance including number of pieces being performed including the size of the space that will be needed;
- An indication of when the proposed piece would be available to be performed;
- A brief relevant CV of the composer/s, writer/s, producer/s or artist/s involved;
- A budget outlining any costs associated with the project identifying any items that the proposer may wish to discuss/obtain assistance with from the Gallery;
- Full contact details of the proposer and participants (postal and email addresses, telephone numbers, website/blog);
- Copies or selected excerpts from the proposers most recent recitals/performances, projects, reviews, interviews and publications

IMPORTANT:

- Please supply us with a proposal document that is clear, brief and informative.
- It is important to include all of the basic information as well as images of work, measurements, detailed descriptions, measurements, recordings (sound and visual) together with any specific installation requirements and dimensions.
- **Wallace Gallery Morrinsville** is a Charitable Trust and as such does not have a large budget to assist with all costs associated with independent projects; however the Gallery can support and endorse applications to Creative New Zealand for suitable projects.
- For specific information about the **Wallace Gallery Morrinsville** please visit: <http://www.morrinsvillegallery.org.nz>

Contact Details:

To further discuss the proposal process, please feel free to contact Charlotte Giblin:

Gallery Director
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